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EFILE Address Change for a Quebec Tax Preparation Business

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Executive Summary

A Quebec tax preparer who changes a business address should classify the event before buying an address service. The Canada Revenue Agency (CRA) EFILE program treats a mailing or contact update as routine account maintenance, available to all registered users (www.canada.ca). It treats added branch sites or managing offices as a change that requires a new application (www.canada.ca), and filers who submit one are told to ask the EFILE Helpdesk to cancel the old number and password (www.canada.ca). A complete relocation of a single office is not on the published new-application list, so the safe course is to update the mailing record and ask the Helpdesk to confirm (www.canada.ca).

Renewal is a separate yearly obligation. As of 21 November 2026, processing of an application or renewal may take up to **30 business days** (www.canada.ca), and the CRA encourages applications before **December 31** (www.canada.ca). CRA news says a filer who has not renewed may keep using the current password until **29 January 2027** (www.canada.ca). A planning formula in this report (filing date plus the verified allowance plus a chosen contingency) puts a 14 December 2026 submission at **25 January 2027** on weekday-only counting, before any contingency.

A mailbox is not an operating location. The CRA describes a physical address as the business or head office address (www.canada.ca), and Quebec's register treats the establishment as a separate record. Revenu Québec requires prompt notice of address changes even where Canada Post forwarding is arranged (www.revenuquebec.ca), the enterprise register allows 30 days for a current update (www.quebec.ca), and the ImpôtNet Québec accreditation for paid preparers requires registration with the CRA's TED service (www.revenuquebec.ca).

Published Montreal address plans start near **$35 to $50 per month** (www.montrealcowork.com) (centredaffairesmontreal.ca), with forwarding typically extra, for example $50 per month at one provider. Canada Post will not forward mail from an address shared by more than two businesses (www.canadapost-postescanada.ca), so continuity depends on updating senders. Software licences can also be tied to a

registered firm address (www.intuit.com). The practical order is: classify the event, update the records that permit maintenance, confirm ambiguous facts with the Helpdesk in writing, file any new application early, and only then sign address-service and workspace terms.

Introduction and Background

Montreal tax preparers work from home offices, shared suites, accounting practices and storefronts, and many change addresses between filing seasons. This article asks one question: after a change of correspondence address, a move of work premises, an added satellite location or a change of legal entity, should the owner maintain the existing EFILE account, renew it, or ask the EFILE Helpdesk about a new application and number? The scope is the federal CRA T1 EFILE program for a Quebec-based paid preparer. Quebec ImpôtNet, professional regulation of accountants, discounting and volunteer programs are separate gates, not interchangeable with EFILE.

The CRA says any firm, organization or individual providing tax preparation services in Canada may be eligible. Applications are made online with no processing fee, and the CRA describes a one-time application with revised information required in some situations. Yearly renewal then keeps participation active (www.canada.ca).

Three facts frame the analysis. First, the EFILE account, the CRA business address file and the Quebec enterprise register entry are separate records with separate update paths. Second, the CRA's pages are explicit about which changes force a new application but silent on some practical cases, notably a full relocation. Third, a mailbox or virtual-office address can solve correspondence continuity, but it does not by itself establish an operating location or program eligibility.

The publisher, 2727coworking.com, is a Montreal provider of desks, private offices, meeting rooms, virtual offices and business addresses, so it is a comparable option in the address-service discussion. Its pricing is not used as evidence here; readers should request a current quote. All regulatory statements rely on CRA, Revenu Québec, Quebec government and other official pages opened on 21 November 2026. This is general information, not legal or tax advice, and no professional has reviewed it.

Identifying the Change Event and the Records Involved

Five event types

- **Correspondence-only change:** the premises stay the same; mail goes elsewhere. Filers sign in with the EFILE number and password and select "Maintain account" (www.canada.ca). The CRA uses the mailing address, email, contact person, telephone and fax throughout the year, so these must stay current.
- **Complete move of one office:** the old premises close and new ones open under the same entity. The CRA's list of new-application triggers is: a sale; a change of structure, partnership composition or controlling interest; added branch sites or managing offices; a change of firm or business names; and a change of partners or corporate officers (www.canada.ca). A single-office relocation is not on it, but the pages do not say it is exempt, which is why the Helpdesk question matters.

- **Added location:** a second office, a seasonal storefront or a satellite with its own manager. This is the clearest trigger. CRA news adds that only businesses operating more than one location are required to hold multiple EFILE numbers (www.canada.ca), and each number needs its own renewal request. The managers of branch offices count as applicants.
- **Entity or name change:** a limited number of fields cannot be revised, including the name of the proprietorship, partnership or corporation and of the principal owner. Changes to them require a new application and a new EFILE number and password (www.canada.ca).
- **Lost credentials:** not an address event, but often confused with one. The CRA asks filers not to file a new application through the "Register for EFILE" link and routes authentication problems to the designated Helpdesk.

Table 1 below maps each event to the affected record and the branch to take. The Helpdesk column records what must still be confirmed.

Change event	Old and new facts	Affected record	Branch	Unresolved question or Helpdesk confirmation
Correspondence-only	Same premises; new mailing address or contact	EFILE contact fields	Maintenance	Confirm the confirmation page was saved
Complete single-office move	Old premises closed; new opened; same entity	EFILE contact; CRA business address; Quebec register; Revenu Québec	Maintenance, plus Helpdesk check	Does the new premises count as a new site for EFILE?
Added staffed location	Existing office kept; second site with manager	New EFILE number; register establishment	New application	Whether existing number stays; applicants for the manager
Unstaffed satellite desk	Occasional coworking desk, no separate management	Depends on facts	Ask the Helpdesk	Not defined on the pages read
Change of entity	Sole proprietor to corporation, partner changes	Locked EFILE fields	New application	Timing of cancelling the old number
Business name change	Trade or legal name changes	Locked EFILE fields	New application	Whether a trade name alone counts
Lost number or password	No change to premises	Credentials	Helpdesk, no new application	Identity checks only

Table 1 is a decision aid and not a ruling. Three cells say "unresolved" because the CRA pages read do not answer them, and any answer from the Helpdesk should be logged with the date and agent name. The matrix also shows that a mailing-address service solves only the first row.

Three Records, Several Addresses

The EFILE record

The EFILE account stores the mailing address and contact details the CRA uses to reach the filer. It is updated through the EFILE sign-in, not through the CRA business account, so updating one does not update the other.

The CRA business address record

The CRA's business address page requires notice of changes in any business address. It distinguishes a physical address, the business or head office address, from a mailing address, which can differ. A post office box cannot be the physical address (www.canada.ca), and a third location must be reported when books and records are kept elsewhere. Only owners, partners or directors whose name and SIN are on file can change business information. A business has one business number (BN); opening more locations is handled by adding program accounts under it. A new program account therefore does not create an EFILE number, and a new EFILE application does not create a program account.

The Quebec enterprise register

A registered enterprise has 30 days to declare a change through a current updating declaration (www.quebec.ca), filed online (www.quebec.ca). For a corporation, the domicile is the head office address (cdn-contenu.quebec.ca), and a change must be reported by an update declaration (cdn-contenu.quebec.ca). A separate correspondence address can be declared only where mail should go elsewhere (cdn-contenu.quebec.ca). For a sole proprietor or partnership, the guide defines the business address as the principal place of work or business (cdn-contenu.quebec.ca), and a sole proprietor who does not want the home address published may declare a business address instead (cdn-contenu.quebec.ca). An establishment's address cannot be edited; the establishment is withdrawn and re-added (cdn-contenu.quebec.ca). Quebec.ca states that a post office box cannot be given as a professional address (www.quebec.ca). None of the register guides read states whether a corporation's head office may be a mailbox address; that silence is noted, not filled.

Revenu Québec

Revenu Québec requires businesses to keep the file current by notifying it promptly (www.revenuquebec.ca), allows notice up to 180 days in advance (www.revenuquebec.ca), and says the notice is required even with Canada Post forwarding (www.revenuquebec.ca). Registered enterprises must update the register separately (www.revenuquebec.ca).

Table 2 summarizes the address roles and what each one must evidence.

Address role	Real fact represented	Who receives mail	Service agreement	Evidence to keep	Separately notified system
EFILE mailing address	Where the CRA writes to the filer about EFILE	Owner or named contact	Mail-handling terms if a provider is used (swivl.ca)	Maintenance confirmation page	EFILE sign-in

Address role	Real fact represented	Who receives mail	Service agreement	Evidence to keep	Separately notified system
CRA physical address	Business or head office address, not a PO box	Not applicable	Lease or licence for the premises	Lease, licence or ownership document	CRA business account
CRA mailing address	Where business-account mail goes; may differ	Owner or representative	Provider terms on forwarding (www.hedhofis.com)	Update confirmation	CRA business account
Books and records location	Where records are kept, if elsewhere	Not applicable	Storage or workspace agreement	Written location note	CRA business account
Register domicile, establishment, correspondence	Principal place of work; separate correspondence address possible	Owner or mandated person	Provider terms	Updating declaration filed within 30 days	Quebec enterprise register
Revenu Québec address	Address in the Revenu Québec file	Owner	Provider terms	Notice of change	Revenu Québec

Table 2 makes one point concrete: the same street address can be right in one row and wrong in another. A commercial mailbox can plausibly serve as a mailing address in several rows, but the physical-address row represents a fact about the business, from which a post office box is excluded.

Maintenance, Annual Renewal or New Application

Maintenance

Maintenance is the route for editable fields; the CRA says most fields can be modified and a limited number cannot. After an accepted form, the system displays a confirmation page. Maintenance is also the only activity open to a new registrant until suitability screening is complete (www.canada.ca).

Annual renewal

Renewal is a yearly obligation and not an address-change tool. It is mandatory, online only, and done by selecting "Renew account". The CRA sends the invitation toward the end of October. The CRA news page says paid EFILE preparers were invited to renew for the 2027 program on 19 October 2026 (www.canada.ca) and CVITP volunteers who transmit returns electronically on 21 October 2026 (www.canada.ca). Suitability screening begins each October for new registrations and renewals and normally concludes within 30 business days (www.canada.ca). A filer who fails screening is notified by mail, so a reliable mailing address matters during the screening period.

New application

A new application is required for the triggers listed above, including a change of controlling interest. The filer then asks the Helpdesk to cancel the existing number and password. An application can list up to fifteen applicants; above that, a new registration form and a Helpdesk contact are needed. Each applicant's RepID is

requested.

Software follows the number

EFILE accounts are linked to specific certified T1 and T3 software products, and returns from an unassociated product are rejected. After renewal, vendors say a new password is issued (quickbooks.intuit.com), and it changes every year (www.taxcycle.com). Intuit's ProFile guidance says to update the password with the CRA first and then in the product (quickbooks.intuit.com), and to save over the options package so the change is remembered (quickbooks.intuit.com). Licences add a location dimension: ProFile's licence ties installation to the physical location designated as the primary business firm address (www.intuit.com), and TaxCycle requires a separate site licence for each office or location (www.taxcycle.com). A move or new site should prompt a licence check as well as an EFILE check.

Evidence to prepare

Before contacting the Helpdesk or filing, assemble:

- **Legal name and BN:** exactly as held by the CRA, since these are locked fields.
- **Current EFILE identity:** the EFILE number, and the password held securely and never shared in correspondence.
- **Authorized persons:** names, SINs and RepIDs of applicants, including any branch manager.
- **Location facts:** old and new premises, start dates, who works where, and whether any site has its own manager.
- **Address-service permission:** the provider's written confirmation of who may receive and open mail.
- **Confirmation record:** screenshots or saved confirmation pages with date and time.
- **Software facts:** the certified product linked to each number and the licence location.

Helpdesk escalation

Filers contact their designated Helpdesk at the number on the registration or renewal confirmation page (www.canada.ca); it covers registration, renewal, account maintenance and transmission history. The escalation record should hold the legal name, BN, current EFILE identity, old and new location facts, and one binary question: do these facts require a new application, or can maintenance or renewal handle them?

Timing, Renewal Calendar and Screening

Dated notice, as of 21 November 2026

This box is dated and should be updated or removed when the CRA changes its notices.

- **News page date:** the EFILE news page shows a modification date of 22 October 2026.
- **Maintenance windows:** one notice ran from Friday 16 October 2026 at 10:00 p.m. to Monday 19 October at 8:30 a.m. Eastern; another from 16 October at 11:00 p.m. to Wednesday 21 October at 8:30 a.m.. Both have passed.

- **Services affected:** Register for EFILE, Yearly renewal, Account maintenance and Transmission history. Registration availability and transmission availability are described separately, and a different notice says some services would not be interrupted.
- **Password continuity:** filers who have not renewed may continue to use their current password until 29 January 2027, after which renewal is among the requirements to transmit.
- **Application advice:** the CRA encourages applications before December 31.

The EFILE landing page returned no readable body text in the retrieval method used, so these dates come from the news page.

The readiness calculation

The CRA gives its allowance in business days, so this report does not convert it into a guaranteed date. The planning formula is: **planned readiness date = actual filing date + verified processing allowance + chosen contingency.** The verified allowance is 30 business days. The pages do not define business days or holidays, so the results below count weekdays only and act as a floor.

With a hypothetical submission on Monday 23 November 2026, 30 weekdays later is **4 January 2027**; excluding 25 December, 28 December and 1 January moves it to **7 January 2027**. With a hypothetical submission on Monday 14 December 2026, 30 weekdays later is 25 January 2027, and a contingency of 10 further weekdays gives **8 February 2027**, after the 29 January 2027 date for unrenewed passwords. The margin shrinks quickly in late December, consistent with the advice to file before December 31.

The Quebec Verification Boundary

ImpôtNet Québec for paid preparers

EFILE is federal. A preparer filing Quebec returns also faces Revenu Québec's professional representative gate. The "Représentant PRO +" group is for professional representatives, with tax preparers named explicitly (www.revenuquebec.ca), and it supplies ImpôtNet Québec transmission codes (www.revenuquebec.ca). Accreditation requires a Quebec enterprise number (NEQ) (www.revenuquebec.ca), with an exception for an individual operating under their own name (www.revenuquebec.ca), a Revenu Québec identification number (www.revenuquebec.ca), and registration with the CRA's automated TED service (www.revenuquebec.ca). Conditions are verified yearly (www.revenuquebec.ca). A firm can create divisions (www.revenuquebec.ca), whose respondent keeps division information current (www.revenuquebec.ca). The NEQ condition links the Quebec register record to the preparer accreditation, so a stale register address after a move has a provincial consequence. Whether a new site must be a division is not stated on the pages read.

What "TED" means

Quebec readers meet TED in two forms. CRA's English pages use "EFILE-TED" as the sender label for system emails from noreply@Canada.ca, and Revenu Québec's French page calls TED the CRA's automated service. The pages read do not expand the acronym. Practically, EFILE-TED messages are CRA notices about maintenance, deadlines and screening status, and the mailbox receiving them should be monitored.

Professional regulation and other programs

The Ordre des CPA du Québec states that only Order members may use the CPA designation (cpaquebec.ca); this concerns how a firm describes itself, not the EFILE address decision. No official page read says whether non-members may prepare personal returns for a fee, and no claim is made. Discounters must also contact a separate CRA section about discounting changes, and volunteer programs have their own dates. These are separate gates.

Workspace and Correspondence Continuity During Screening

What a mailbox does and does not establish

A commercial mailing address supports mail receipt. It does not by itself establish an operating location. The CRA's physical address is the business or head office address. One provider notes that registering a company under a virtual address is not allowed in some regions (www.regus.com), another asks customers to confirm whether a virtual address can be used for business registration in Canada (www.spacesworks.com), and a third states that a residential address cannot be registered (www.clevver.io). A conservative rule follows: confirm with each authority whether a given address qualifies for each record.

Client records add a safeguards question. The federal privacy bulletin lists physical measures such as locked cabinets and restricted office access (www.priv.gc.ca), Quebec's privacy commission lists access control to offices (www.cai.gouv.qc.ca), and the CRA says the signed Form T183 is kept for at least six years (www.canada.ca) in a secure location. Where a provider opens and scans mail, the agreement should say who may do so; one provider scans only with the member's authorization (swivl.ca).

Mail continuity and forwarding limits

Canada Post's business forwarding for a within-province move costs **$311.75** for 12 months and up to 1,000 pieces (www.canadapost-postescanada.ca), and temporary-relocation forwarding is $113.25 per month (www.canadapost-postescanada.ca). Canada Post does not forward mail where the same address is used by more than two businesses (www.canadapost-postescanada.ca) or mail handled through a privately administered mailbox company (www.canadapost-postescanada.ca). A preparer leaving a virtual address therefore cannot count on a redirect, and one provider's terms restrict requesting one at contract end (www.domiciliation-montreal.com). The pages read do not describe any automatic interruption of EFILE service tied to an address update, and none is assumed here. The mitigation is to update senders. Post office boxes start from $69 for three months (www.canadapost-postescanada.ca) and can keep a home address private (www.canadapost-postescanada.ca), but cannot be the CRA physical address.

Address-service options in Montreal

Table 3 lists published prices from providers' own pages as of 21 November 2026. Basis, currency and taxes differ and are noted. The publisher is included as a comparable provider without a cited price.

Provider and plan	Price as published	Mail terms	Commitment
Montréal CoWork, Bronze and Silver	**$35 and $75 per month plus taxes** (www.montrealcowork.com)	Scanning and forwarding for extra fees (www.montrealcowork.com)	Not stated on the page
Centre d'affaires de Montréal	**$50 per month** (centredaffairesmontreal.ca)	Weekly mailing, postage extra (centredaffairesmontreal.ca)	Not stated
Hedhofis (Montreal sites)	**From $89 per month; $85 file-opening fee; 10 percent off yearly** (www.hedhofis.com)	Forwarding option at $50 per month (www.hedhofis.com)	No one-year lease stated
Domiciliation Montréal, Solo	**$40 per month or $400 per year** (www.domiciliation-montreal.com)	Parcels billed $5 at receipt plus $5 per day (www.domiciliation-montreal.com)	Cancel with 30 days' notice (www.domiciliation-montreal.com)
Domiciliation Montréal, Essentielle	**$75 per month or $675 per year** (www.domiciliation-montreal.com)	Standard mail kept up to 30 calendar days (www.domiciliation-montreal.com)	Same terms
ECTO (cooperative), Basic and Pro	**Member $50 and $80 per month** (ecto.coop)	Pro includes scanning on request (ecto.coop)	Not stated
Alliance Virtual Offices	**From $79 per month** (www.alliancevirtualoffices.com)	Onsite staff receive mail (www.alliancevirtualoffices.com)	Not stated
Swivl	Plan prices on its page	Up to 8 local forwards per month, then $3.50 each (swivl.ca)	One registered entity per membership (swivl.ca)
Clevver (German operator)	**From €24.95 per month, net, annual contract** (www.clevver.io)	Scanned and made available online	Minimum 3 months (www.clevver.io); deposit of three monthly fees (www.clevver.io)
Regus (Montreal)	**From $3 per day** (www.regus.com)	Forwarding on a chosen schedule (www.regus.com)	Discounts for six months or more (www.regus.com)
Le Booster (chamber of commerce)	**$115 CAD before tax** (www.ccifcmtl.ca)	Reception and sorting	Minimum six months (www.ccifcmtl.ca)
2727 Coworking (publisher)	**No price cited; obtain a current quote**	Business address and virtual office offered; confirm receipt, forwarding and notification terms	Confirm in the quote

Table 3 shows a spread of roughly $35 to $115 per month on monthly-equivalent bases, driven partly by what is bundled, so a lower headline price is not automatically cheaper. Per-day, per-month and euro prices are not directly comparable, and one reseller lists weekly or monthly forwarding, scanning and notification as separate add-ons (www.davincivirtual.com). The terms worth the closest reading are who may receive mail, how long it is held, parcel charges, and what happens to mail after cancellation.

Continuity cost calculation

An address-continuity budget can be kept apart from workspace fees and deposits: **continuity cost = (monthly subscription + monthly forwarding or scanning) x (service months + overlap months) + one-time fees.** Using the $75 Essentielle price, 12 service months and 3 overlap months (old and new addresses both active while senders update), the subscription portion is 15 x $75 = **$1,125**. The annual price of $675 is 25 percent below 12 monthly payments of $900, and the Solo annual price of $400 is about 17 percent below $480. These are arithmetic on published prices, not a benchmark and not a tax-deduction claim. Adding Hedhofis's $50 forwarding option would add $750 over 15 months on that provider's pricing.

Key Figures and Evidence

Scale of EFILE use

CRA statistics for the 2026 season show **20,288,960** returns received through EFILE out of 33,868,320 received between 6 February and 15 November 2026 (www.canada.ca), or **59.9 percent** by this report's own division.

Rules that drive planning

The numeric rules are few: 30 business days of processing; a recommendation to file before December 31; up to fifteen applicants per registration; six years of T183 retention; a 30-day register update window; and Revenu Québec notice up to 180 days ahead (www.revenuquebec.ca). For the annual register declaration filed separately from the income tax return, sole proprietorships and partnerships file between January 1 and June 15 (www.quebec.ca) and legal persons between May 15 and November 15 (www.quebec.ca), even with no changes (www.quebec.ca). These deadlines are separate from EFILE renewal.

Price evidence and gaps

Montreal address-service prices in Table 3 run from $35 per month to $115 before tax (www.ccifcmtl.ca). No independent benchmark exists for what preparers spend on address continuity. The CRA pages read do not say whether an EFILE application requires a physical address, whether a full relocation counts as a new site, or how a commercial mailbox is treated. Revenu Québec pages read carry no modification date. No address-specific search-volume or ranking data are cited here.

Case Studies and Real-World Examples

Sole preparer moving entirely (Hypothetical Example)

A sole preparer leaves a shared office for a new private office and wants a commercial mailing address meanwhile. Classification: complete move, same entity. Steps:

- **EFILE:** update the mailing address through maintenance.
- **CRA business account:** update the physical and mailing addresses.
- **Quebec register:** file a current updating declaration within 30 days.
- **Revenu Québec:** notify the new address (www.revenuquebec.ca).

- **Helpdesk:** ask whether more than maintenance is needed.
- **Software:** check the licence location.

The mailbox covers the mailing rows only; the new lease covers the physical-address row. If the mailbox is a shared virtual address, Canada Post forwarding will not be available from it.

Adding a staffed location (Hypothetical Example)

A three-person firm keeps its downtown office and opens a second office with a manager for the season. Classification: added staffed location, a new-application trigger. Steps:

- **Applicants:** gather the manager's SIN and RepID details.
- **Application:** apply online and ask the Helpdesk whether the existing number stays.
- **Software:** confirm linkage for the new number and check the site licence (www.taxcycle.com).
- **Renewals:** renew each number separately.
- **Quebec:** ask Revenu Québec whether the site should be a division (www.revenuquebec.ca).
- **Timing:** filing on 14 December gives **25 January 2027** before contingency.

Changing entity (Hypothetical Example)

A sole proprietor incorporates before the season. Steps:

- **New application:** locked fields, including business and owner names, require one.
- **Old number:** cancel it through the Helpdesk.
- **Quebec:** accreditation needs an NEQ unless the individual exception applies (www.revenuquebec.ca).
- **Timing:** the new account faces screening, so run the readiness formula before switching off the old arrangement.

Implications and Future Directions

The central implication is sequencing. An address service can be bought in a day, but the records depending on it update on different clocks: the EFILE record immediately through maintenance, the register within 30 days, Revenu Québec promptly, and a new EFILE application over up to 30 business days. Buying the address first and classifying later risks paying overlap months while substantive questions remain open.

Evidence quality is a second implication. The CRA pages moved during October and November 2026, and anyone acting on this report should recheck modification dates; if they differ from those cited, the notice box above is stale. Third, privacy expectations are firming: Quebec's privacy commission published a January 2026 guide recommending a register of confidentiality incidents (www.cai.gouv.qc.ca), and the federal commissioner calls for records of all breaches (www.priv.gc.ca). Shared mail-handling arrangements should be assessed against both. No address-specific guidance for preparers was found at the CRA or Revenu Québec, and a direct statement on whether a commercial mailbox is acceptable as an EFILE mailing address would remove the main ambiguity.

Frequently Asked Questions (FAQs)

How to update an address with CRA EFILE? Sign in with the EFILE number and password and select "Maintain account". Updating the CRA business account is a separate step.

Does an EFILE number address change require a new number? A mailing update does not appear on the new-application list, but added branch sites or managing offices do. Whether a complete relocation counts is a Helpdesk question.

EFILE renewal vs new application? Renewal is the yearly obligation; a new application is for significant changes. Renewal cannot change locked fields.

Who do I contact to change my EFILE address? Contact the designated Helpdesk using the number on the confirmation page.

What if a preparer moves a tax preparation business within Quebec? Update EFILE, the CRA business account, the register within 30 days and Revenu Québec.

What does a CRA EFILE application for a tax preparer require? An online application with no fee, applicants' RepIDs and screening normally concluding within 30 business days.

Can a virtual office address serve a tax preparer in Montreal? It can serve as a mailing address if the terms allow mail receipt and forwarding, but it is not the physical address the CRA describes, and providers advise confirming registration use (www.spacesworks.com).

What changes with Revenu Québec for a tax preparer? The business address must be updated promptly, and ImpôtNet Québec accreditation requires an NEQ where applicable and CRA TED registration.

Conclusion

For a Montreal tax preparer, the address decision is a classification exercise first and a purchasing decision second. A correspondence-only change belongs in EFILE account maintenance. An added branch site or managing office, a change of entity or name, or a change of partners or officers requires a new application, and the old number is cancelled through the Helpdesk. A complete relocation of one office is not on the published list, which is the reason to confirm the facts and record the answer.

Address records are separate, and a mailbox does not establish an operating location. The CRA separates physical and mailing addresses, Quebec requires prompt updates at the register and Revenu Québec, and ImpôtNet Québec accreditation adds its own conditions. Address-service pricing is modest relative to the cost of lost correspondence, but forwarding limits mean continuity depends on updating senders. The practical sequence is to classify the event, update what maintenance allows, ask the Helpdesk about ambiguous facts, file any new application well before December 31, and only then commit to workspace and address-service terms.

Source links

Links cited in this article, in order of first appearance. Full addresses are provided for readers using extracted text.

1. https://www.canada.ca/en/revenue-agency/services/e-services/digital-services-individuals/efile-electronic-filers/account-maintenance.html
2. https://www.canada.ca/en/revenue-agency/services/e-services/digital-services-individuals/efile-electronic-filers/yearly-renewal.html
3. https://www.canada.ca/en/revenue-agency/services/e-services/digital-services-individuals/efile-electronic-filers/apply-efile.html
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About 2727 Coworking

2727 Coworking is a Montreal workspace and business-address provider. We serve people who need a place to focus, meet, run a small business or establish a professional mailing presence. Our website offers English and French information about workspace options and services, alongside educational resources for operating a business in Canada.

A workspace that fits the day

Our workspace options include private offices, day passes and desks, and a conference room. These formats help individuals and teams compare a dedicated office with more flexible ways to work or hold a meeting. Prospective members can explore the virtual tour, review current pricing and book a visit before choosing a workspace.

Business addresses and mail

2727 Coworking provides business-address and virtual-mailbox services. Our resources explain the documents and practical questions involved, including guidance for people outside Canada. Service eligibility, included features, availability and access arrangements should be confirmed on the applicable service page or with our team.

Resources for Canadian small businesses

We publish guides, research and planning tools about workspace decisions, business addresses and starting a business in Canada. Our incorporation research includes information for people inside Canada and abroad, with jurisdiction-specific material to help readers identify the next questions to investigate. These educational resources complement our workspace and address services; they are not individualized legal, tax or immigration advice.

Visit or contact 2727 Coworking

Explore private offices, day passes and desks, the conference room, business addresses and virtual mailboxes. Book a visit or contact the team to discuss your needs.

A business address alone does not establish tax residence, immigration status, banking approval or eligibility for a government program.

Website: https://2727coworking.com

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